

वाष्कोस



WAPCOS

MEMORANDUM OF UNDERSTANDING (MOU)

BETWEEN

**THE GOVERNMENT OF INDIA
REPRESENTED BY
MINISTRY OF WATER RESOURCES**

AND

WAPCOS LIMITED

(A Government of India Undertaking)
MINI RATNA-I

FOR THE YEAR 2012-2013

WAPCOS LIMITED

(International Consultants in Water Resources, Power and
Infrastructure Development)

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**MEMORANDUM OF UNDERSTANDING
BETWEEN
WAPCOS LIMITED
AND
MINISTRY OF WATER RESOURCES, GOVERNMENT OF INDIA
2012-2013**

PART - I

1.0 VISION, MISSION AND OBJECTIVES OF THE CPSE

1.1.1 Vision

To be a Premier Consultancy Organisation recognised as a Brand in Water, Power and Infrastructure Development for Total Project Solutions in India and Abroad.

1.1.2 Mission

Sustained Profitable Growth, Excellence in Performance use of State-of-the-art Technical Expertise, Innovativeness, Capacity Building and Meeting Society's Needs.

1.1.3 Objectives

- To perform the role of a premier agency for offering integrated package of services of the highest scientific, technological and managerial quality with a view to ensure optimal planning and development of water resources and maximizing the efficiency of its utilization.
- To adopt modern technology and systems to build in quality, reliability and accuracy thereby ensuring a high degree of customer satisfaction.
- To continue the pace of growth of domestic and overseas business and to transfer know-how to other developing nations
- To specialize and sustain international standards in surveys, investigations, designs, cost estimates, project planning including environmental studies and project management services for cost-effective and integrated development of Water resources, Power and Infrastructure Development.

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- To promote research and development actively through interaction with other national and international agencies.
- To maintain pre-eminence in the field of consultancy through diversification into areas of new challenges and needs in associated fields.
- To secure a fair monetary return to the enterprise as a result of its operations through improved productivity and optimization.
- To play a dynamic role in realizing the potentials by state-of-the-art consultancy in innovative design alternatives.
- To specialize and attain the highest level of International Standards in providing Consultancy Services.
- To attract the best available talent and promote a committed and motivated workforce.
- Increase in business growth and effective business management.
- To gain total client satisfaction
- To promote WAPCOS as a Brand Name.

PART – II

1.2 Autonomy and Delegation of Financial Powers.

- 1.2.1 Financial Powers as applicable for MOU signing Companies as per policy of Government/ DPE Guidelines.



PART – III

1.3 Performance Evaluation Criteria and Targets.

Performance Evaluation Criteria and Targets.					MoU Target 2012-2013				
Sl. No	Evaluation Criteria	Unit	Weightage %	Excellent	Very Good	Good (B.E.)	Fair	Poor	
				(1)	(2)	(3)	(4)	(5)	
1.	Static/Financial Parameters								
(a)	Financial Indicators – profit related ratios								
i)	Gross Margin/Gross Sales	%	10	23.19	21.21	20.00	20.00	20.00	
ii)	Operating Turnover/ Employee	₹ in lakh	12	57.50	55.00	50.00	47.50	45.13	
(b)	Financial Returns – size related								
i)	Gross Margin	₹ in crore	8	80.00	70.00	60.00	57.00	54.15	
ii)	Gross Sales-Consultancy		4	345	330	300	285	270.75	
(c)	Financial returns – productivity related								
i)	PBDIT/Total Employment	₹ in lakh	07	13.33	11.67	10.00	9.50	9.03	
ii)	Added value/ Gross Sales	%	09	17.54	15.46	13.85	13.58	13.32	
Sub-Total (1) :			50						
2.	Non-Financial Parameters								
i)	Human Resource Management		05	Details given in Annexure-II					
ii)	Research & Development		05	Details given in Annexure-III					
iii)	Corporate Social Responsibility								
1.	Non-conventional Energy sources- To develop infrastructure facilities for providing electricity through Solar lighting system in villages in Rajasthan	No. of Villages	1	5	4	3	2	1	
2.	Adoption of backward villages in backward tribal talukas in Gujarat for making arrangements of drinking water facility through hand pumps and water conservation awareness programs.	No. of Villages	1	5	4	3	2	1	
3.	Promoting Education on Water Quality Monitoring, Sanitation, Water Conservation, Health and Family Welfare in Punjab	No. of Trainees	1	200	175	150	125	100	

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Sl. No	Evaluation Criteria	Unit	Weightage %	MoU Target 2012-2013				
				Excellent	Very Good	Good (B.E.)	Fair	Poor
				(1)	(2)	(3)	(4)	(5)
4.	Promotion of Livelihood options- Training and skill development in retail, marketing, computer operation, making of various handicraft items such as bags, foot mats and other art objects in rural/backward areas of Chandigarh	No. of Trainees	1	200	175	150	125	100
5.	Establishment of Rainwater Harvesting structures in rural areas of Meghalaya	No. of Structures	1	5	4	3	2	1
iv)	Sustainable Development		5	Details given in Annexure-IV				
vi)	Corporate Governance							
a)	Compliance of DPEs guidelines on Corporate Governance	(%)	4	85 and above	75 to 84	60 to 74	50 to 59	Below 50
b)	Date of submission to DPE of completed data-sheet for PE Survey		1	15.09.2012	01.10.2012	15.10.2012	31.10.2012	After 31.10.2012
Sub-Total (2) :			25					
3.	DPE Guidelines							
i)	Passing Resolution by WAPCOS Board and sending the proposal to the administrative Ministry for issue of Bonus Shares		1	Yes/No				
ii)	Passing Resolution by WAPCOS Board and sending the proposal for listing of WAPCOS to the administrative Ministry		1	Yes/No				
iii)	Posting of deputationists		0.5	Declaration to be given that WAPCOS has not filled any posts (excluding the post of CVO/CSO) on deputation basis other than those exempted by DPE under the provision of OM Dated 28.12.2005				
iv)	Implementation of 2007 Pay revision		1	Submission of information on fulfillment of the provisions given in Annexure-V)				
v)	Switching over from CDA to IDA pattern of pay scale		1	Submission of information on fulfillment of the provisions given in Annexure-VI)				

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Sl. No	Evaluation Criteria	Unit	Weightage %	MoU Target 2012-2013				
				Excellent	Very Good	Good (B.E.)	Fair	Poor
				(1)	(2)	(3)	(4)	(5)
vi)	Submission of Report on compliance of DPE Guidelines to the Administrative Ministry		0.5	30.06.2012	31.08.2012	30.09.2012	31.10.2012	After 31.10.2012
Sub-Total (3) :			5					
4.	Dynamic Parameters							
iii)	Projects Implementation (Important on-going Projects to be completed/ in progress during the year 2012-2013) Completion of important milestones according to contract to be achieved during 2012-2013 out of 10 identified Projects as per Annexure-VII	No. of Projects	12	08	07	06	05	04
Sub-Total (4) :			12					
5.	Sector-Specific Parameters							
i)	Order Booking (New Business) <ul style="list-style-type: none"> ➤ Domestic <ul style="list-style-type: none"> • Government • Private / PSUs* ➤ Overseas <p>* Order bookings secured from Private/PSUs over and above the defined targets will be taken into account as part of domestic order bookings for evaluation purpose.</p>	₹ in Crores	02 02 02	207 28 175	178 27 175	149 26 175	142 25 166	135 24 158
Sub Total(5)			06	410	380	350	333	317
7.	Enterprise Specific Parameters							
i)	Reduction in Sundry Debtors over 6 months old and outstanding as on 1.4.2012	%	02	36	33	30	27	24
Sub-Total (7)			02					
Total (1+2+3+4+5+6+7)			100					

PART – IV

COMMITMENTS/ASSISTANCE FROM THE GOVERNMENT

1. Involve WAPCOS in discussions with overseas missions to promote WAPCOS participation in Government of India programmes of bilateral cooperation with other countries.

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2. Facilitate the Company in award of projects contemplated by the Ministry and its attached Departments/Commissions/Boards in the Water Resources Sector on negotiation basis.
3. Expedite deputation of personnel to WAPCOS from Organizations/attached offices of MOWR and other Government Organizations.
4. Assist WAPCOS in recovery of outstanding dues with State Governments/Central Government Departments/Ministries.

PART – V

1. Three percent of Net Profit of the Company for the year 2011-12 will be earmarked for Corporate Social Responsibility.

PART – VI

ACTION PLAN FOR IMPLEMENTATION AND MONITORING OF THE MOU

- Performance will be reviewed against the targets given in this MOU once in six months by the Ministry of Water Resources and on a quarterly basis by PSE.
- The verifiable non-financial targets would be independently verified by a Chartered Accountant.

For WAPCOS LIMITED



**(R. K. GUPTA)
CHAIRMAN-CUM-MANAGING
DIRECTOR**

DATED: 15.3.12.

For MINISTRY OF WATER RESOURCES



**(DHURV VIJAI SINGH)
SECRETARY**

Annexure-I

TREND OF CPSE's PERFORMANCE ON FINANCIAL PARAMETERS FOR LAST FIVE YEARS

(₹ in Crores)

Particulars	2007-08		2008-09		2009-10		2010-11		2011-12		2012-13	
	MoU	ACTUAL	MoU	ACTUAL	MoU	ACTUAL	MoU	ACTUAL	MoU	Projected as on 31.03.2012	Projected	
Production												
Gross Sales												
Consultancy & Engineering Projects		81.98		106.45		147.14	160	180.62	220	250.00		300.00
Contract		78.07		98.62		155.00	155	170.56				
Gross Margin	18.00	23.51	21.34	36.80	24.00	46.37	37	57.42	52	59.65		60.00
Profit before tax		22.81		35.94		45.58		55.08		58.65		58.90
Gross Block		14.05		14.84		15.11		15.87		16.77		17.92
Less dep		5.51		6.37		6.38		6.97		7.97		9.07
Net block		8.54		8.47		8.73		8.90		8.80		8.85
share capital of CPSE		2.00		2.00		2.00		2.00		3.00		3.00
Reserves & surplus of CPSE		63.54		73.21		96.22		123.69		153.68		183.46
Less deferred reve exp/ pre-acquisition loss		-		-		-		-		-		-
Less Profit & Loss A/c		-		-		-		-		-		-
Net worth of CPSE		65.54		75.21		98.22		125.69		156.68		186.46
Investment		0.03		0.03		0.03		0.03		0.03		0.03
Sundry debtors/sales (%)		45.00		47.00		43.73		48		-		-
Inventory		-		-		-		-		-		-

MoU 2012-2013 (WAPCOS)

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(₹ in Crores)

Particulars	2007-08		2008-09		2009-10		2010-11		2011-12		2012-13	
	MoU	ACTUAL	MoU	ACTUAL	MoU	ACTUAL	MoU	ACTUAL	MoU	Projected as on 31.03.2012	Projected	
Total Current assets		299.69		300.80		328.50		393.66		439.80	475.08	
Total current liabilities & provision		245.72		239.28		245.29		283.43		293.68	299.27	
Net current assets		53.97		61.52		83.21		110.23		146.12	175.81	
Capital employed (Net block + net current assets)		62.51		69.99		91.94		119.13		154.92	184.66	
Total debt (loan funds)		-		-		-		-		-	-	
total assets		65.54		75.21		98.22		125.69		156.68	186.46	
No of employees of CPSE		1215		1379		1380		1312		1233	600	
Dividend paid		3.10		3.50		6.00		7.50		7.75	7.80	
Add value (gross margin less capital recovery factor 4% of capital employed for social sector and 10% for other CPSE)		17.26		29.80		36.54		45.50		44.16	41.54	
Ratios												
Debt/equity		-		-		-		-		-	-	
Return on Net worth (% age)		34.80		47.79		46.41		43.82		37.43	31.59	
PBDIT/ Total employment of CPSE (₹ in Crores)		0.02		0.03		0.03		0.04		0.05	0.10	
Gross Profit/Capital employed (% age)		36.49		51.35		49.58		47.43		37.86	31.90	
Net Profit / Net Worth (%age)		23.10		37.72		30.58		28.79		24.55	20.73	

MoU 2012-2013 (WAPCOS)

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(₹ in Crores)

Particulars	2007-08		2008-09		2009-10		2010-11		2011-12		2012-13	
	MoU	ACTUAL	MoU	ACTUAL	MoU	ACTUAL	MoU	ACTUAL	MoU	Projected as on 31.03.2012	Projected	Projected
Working of gross margin												
Net profit		15.14		28.37		30.03		36.18		38.46	38.65	
Tax		8.55		7.83		15.19		18.90		20.19	20.25	
Net profit before tax		23.69		36.20		45.22		55.08		58.65	58.90	
add Prior period		(0.88)		(0.26)		0.36		1.42		-	-	
add extra ordinary items		-		-		-		-		-	-	
Profit before prior period		22.81		35.94		45.58		56.50		58.65	58.90	
add Interest		-		-		-		-		-	-	
Gross profit		22.81		35.94		45.58		56.50		58.65	58.90	
add depreciation		0.70		0.86		0.79		0.92		1.00	1.10	
Misc. expenditure written off		-		-		-		-		-	-	
Gross Margin before Interest, depreciation & misc. expenditure written off		23.51		36.80		46.37		57.42		59.65	60.00	
Additional for 'Trading & Consultancy Sector'												
i) Gross margin/gross sales (%)		14.69		17.94		15.35		16.35		23.86	20.00	
ii) Operating turnover/ Total No. of employee of CPSE (₹ in Crores)		0.13		0.15		0.22		0.27		0.20	0.50	

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(₹ in Crores)

Particulars	2007-08		2008-09		2009-10		2010-11		2011-12		2012-13	
	MoU	ACTUAL	MoU	ACTUAL	MoU	ACTUAL	MoU	ACTUAL	MoU	Projected as on 31.03.2012	Projected	Projected
Gross margin - profit before interest, depreciation, tax including deferred tax, amortisation, prior period adjustment a/c & extra ordinary items (₹ in Crores)		23.51		36.80		46.37		57.42		59.65	60.00	
Net profit after tax but before extra ordinary items and prior period adjustment a/c (₹ in Crores)		14.26		28.10		30.39		36.18		38.46	38.65	
ADDED VALUE (₹ in crores)		17.26		29.80		36.54		45.50		44.16	41.54	

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HRM Performance Evaluation under Memorandum of Understanding 2012-2013								
Sl. No	HRM-Performance Indicators	Measurement Unit	Weightage %	Excellent (1)	Very Good (2)	Good (B.E.) (3)	Fair (4)	Poor (5)
A. Competency & Leadership Development								
A1 Compulsory								
1	Training Days per employee per year	No. of Regular employees as on 01.04.2012	6	1.5	1.4	1.3	1.2	1.0
2	Developing critical mass of leaders through a system of career planning & development	% fulfillment of planned leadership development programmes under A1.1	6	5	4	3	2	1
3	Training budget as % of employee cost	% of employees cost	6	0.50	0.40	0.30	0.20	0.10
4	% fulfilling of training plan for Multi-skilling / Skill Upgradation of non executives	% of A1.1	5	30	25	20	15	10
A2 Optional								
5	Training on Project Management for Executives with Certification	% of Executive in Technical Cadre at Middle level (Dy. Chief Engineers and Sr. Engineers)	5	10	8	6	4	2
TOTAL			28					
B Performance Management								
6	To ensure implementation of Bell Curve Approach in PMS rating	Yes/No	6					
7	Linking of Development Plan of Executives with Performance Management System	Yes/No	5					
8	Implementation of PRP linked to PMS	Yes/No	5					
Total			16					
C Recruitment , Retention & Talent management								
9	Rationalisation of Regular Manpower through - Redeployment - Any other	%	8	10	8	6	4	2
10	Presence of Mentorship Development Programme - Nos. of Mentors & Mentees	Nos.	8	5	4	3	2	1
11	Formulation / Implementation of systems for management of talent • Finalization of schemes for Management of Talent	Yes/No	8	30.11.2012	31.12.2012	31.01.2013	28.02.2013	31.03.2013
TOTAL			24					

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HRM Performance Evaluation under Memorandum of Understanding 2012-2013								
Sl. No	HRM-Performance Indicators	Measurement Unit	Weightage %	Excellent	Very Good	Good (B.E.)	Fair	Poor
				(1)	(2)	(3)	(4)	(5)
D	Employee Relations & Welfare							
12	Effectiveness of Grievance Redressal system - % of grievances settled vis-a-vis received during the year	%	6	80	70	60	50	40
13	Medicare / Yoga classes to reduce stress	Number of Programs	6	5	4	3	2	1
14	Formulation & Implementation of social security scheme	Yes/No	5					
15	Number of Structured meetings with employees representatives	Number of meetings	5	4	3	2	1	0
	Total		22					
E	HR Branding & Excellence							
16	Review/Revisit/Re-engineer HR policy for meeting changing business priorities	Yes/No	10	30.11.2012	31.12.2012	31.01.2013	28.02.2013	31.03.2013
	Grand Total		100					

NB: Total Score out of 100 awarded on HRM will be Converted into score out of 5 in MOU on Pro- rata basis

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Annexure - III

Table 1- Mandatory Parameter- Total R& D Expenditure as a percentage of PAT								
		Unit	Weightage	Performance Target				
				Excellent	Very Good	Good	Fair	Poor
1	2	3	4	5	6	7	8	9
A.	Total Expenditure on R & D	% of PAT for 2011-2012	2.5	0.45	0.40	0.35	0.30	0.25

Total Score for this Table	2.5
Score allotted by the Task Force	

S. No.	Project Chosen	Performance Indicator	Weightage	Performance Target				
				Excellent	Very Good	Good	Fair	Poor
1	2	3	4	5	6	7	8	9
R & D activities for Environmental Management								
1.	Release of Environmental flows for hydroelectric projects	Knowledge generation/ dissemination (Organization of one workshop)	1.0	28.2.13	10.3.13	20.3.13	25.3.13	31.3.13
2.	Cumulative Impact Assessment Study for hydropower development in a river basin	Knowledge generation/ dissemination (Organization of one training programme)	0.75	31.1.13	15.2.13	28.2.13	15.3.13	31.3.13
3.	Impacts on aquatic ecology due to peaking power generation in hydroelectric projects	One paper/ publication presented /published in National/ International seminars/ Symposium/ Journals	0.75	15.2.13	28.2.13	10.3.13	20.3.13	31.3.13

Total Score for this table	2.5
Score allotted by the Task Force	
Total Score on R&D	5
Total allotted score for both Tables	

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Annexure – IV

Sustainable Development under Memorandum of Understanding 2012-2013		
S.NO	Activity	
1	Whether Specific SD Plan and budget passed by Board or its Designated committee	Yes/ No No. and Date of Board Resolution
	1	2

Table 1. SD Committee Details				
Board Designated Committee Name	Level	Chairman of Board level Designated Committee	Number of regular meetings held	Key decision during the year
1		2	3	4

To be submitted at the time of evaluation	Total Score for this table	0.5
	Score allotted by the Task Force	

Table 2 Total SD Expenditure as a Percentage of PAT									
	Unit	Excellent	Very Good	Good	Fair	Poor	Total Expenditure (Current FY) (Rs in Lakhs)	Profit After tax (Previous FY) (Rs in Lakhs)	Actual Expenditure as % of PAT
1	2	3	4	5	6	7	8	9	10
* Target Value	% of PAT for 2011-2012	0.45	0.40	0.35	0.30	0.25	To be given at the time of evaluations	To be given at the time of evaluations	To be given at the time of evaluations

Total Score for this table	1.0
Score allotted by the Task Force	

* Note - The Projected annual expenditure as % of the PAT for the performance year will be considered as target for the year

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Table 3 Project Chosen by CPSE										
S. No.	Schedule A/B	Project /Activity	Management Performance Indicator	Total anticipated expenditure on Project / Activity (₹ in lakh)	Duration S/M/L	Excellent	Very Good	Good	Fair	Poor
1	2	3	4	5	6	7	8	9	10	11
1	A	Waste Management for Cleaner Waste Treatment Processes	Installation of Phytoid Technology and Training to Officers & staff	10.00	S	31.12.2012	31.1.2013	15.2.2013	28.2.2013	15.3.2013
2	A	Water Management Roof Top Rain Water harvesting	Installation of measuring system & observation and preparation of Report	2.00	S	31.12.2012	31.1.2013	15.2.2013	28.2.2013	15.3.2013
3	B	Training of Employees and contract staff on aspects of SD	Operational Performance Indicator (OPI)/No. of Man days	6.00	S	80	60	40	20	10
4	A	Reduction in Water Consumption Installation of Water Free Urinals at common place	Installation of Water Free Urinals at one location	4.00	S	31.1.2013	15.2.2013	28.2.2013	15.3.2013	31.3.2013
5	B	Creating mandatory hours of SD Training for Employees	Operational Performance Indicator (OPI)/ No. of Hours	3.00	S	200	180	160	140	120

Total Score for this table	2.5
Score allotted by the Task Force	

Table 4 - Evaluation of Projects	
No. of Projects evaluated by an Independent External Agency/Export/Consultant, etc.	
To be submitted at the time of evaluation	
Total Score for this table	0.5
Score allotted by the Task Force	

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Table 5 - Publication of SD Performance Report		
Activity	Yes/No	Mode of SD Report (if reported, whether a stand-alone SD Report or a part of Annual Report, etc.)
1	2	3
SD performance Report		To be submitted at the time of evaluation

Total Score for this table	0.5
Score allotted by the Task Force	

Total Score for all tables	5
Total allotted score for all tables	

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Implementation of 2007 pay revision guidelines

S. No.	Provision to be implemented	Relevant para /O.M.	Whether complied	
			Yes	No
1.	Affordability Clause for adoption of 2007 pay revision	Para 3 of O.M. dtd. 26.11.2008		
2.	No intermediary pay scale and 3% increment rate with no predetermined stages	Para 2 (vi) & Para 5 of O.M. dtd. 26.11.2008		
3.	Fitment to be given only once, no revision during currency of pay revision	Para 1 (i) of O.M. dtd. 26.11.2008		
4.	Perks & Allowances limited to 50% of Basic Pay	Para 10 of O.M. dtd. 26.11.2008		
5.	Only four specified allowances will be outside the purview of ceiling of 50 % of basic pay. No other allowances / perks to be kept outside 50% limit	Para 10 of O.M. dtd. 26.11.2008		
6.	PMS in place with 'Bell Curve Approach' (not more than 15% graded as 'outstanding' and 10 % to be graded as below par (no PRP for 'below par')	Annex -III (iii) of O.M. dtd. 26.11.2008		
7.	Constitution of Remuneration Committee headed by Independent Director (for PRP purpose)	Annex -III (iv) of O.M. dtd. 26.11.2008		
8.	Company's car can be allowed to Executive Director/GM only if they head the projects	Para 14 of O.M. dtd. 26.11.2008		
9.	Allowances are allowed w.e.f. the date of issue of Presidential Directive or w.e.f. 26.11.2008 (if the Presidential Directive is issued by 01.05.2009)	Para 17 & Para 2 (v) of O.M. dtd. 26.11.2008 and 02.04.2009		
10.	No conflict between officers pay revision and wage revision of workmen	Para (viii) of O.M. dtd. 09.11.2006		

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Switch over from CDA to IDA**(This will be applicable to CPSEs having employees under CDA pattern pay scale)**

S. No.	Provision to be implemented	Relevant para / O.M.	Whether complied	
			Yes	No
1.	Whether provisions of DPE O.M. dated 12.06.1990 read with clarificatory O.M. dated 10.08.2009 are being followed strictly	O.M. dtd. 12.06.1990 & 10.08.2009		
2.	Whether CDA pattern employees appointed (which includes promotion) on or after 01.01.1989 have been switched over to IDA pay pattern	Para 3 (iii) of O.M. dtd. 12.06.1990		
3.	Whether it is being ensured that CDA pattern employees not getting IDA perks & allowances including PRP	Para 2 (c) of O.M. dtd. 08.06.2009		
4.	Whether the CPSE created after 01.01.1989 is following IDA scales of pay and not CDA scales	O.M. dtd. 12.06.1990		

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Project Implementation (Important on-going Projects to be completed/ in progress during the year 2012-2013) Completion of important milestones according to contract to be achieved during 2012-2013

Sl. No	Name of Project	Date of Start	Date of Completion	Value (Rs. in crore)	Milestone(s) to be monitored during 2012-2013 as per agreement with the client	Target Date of Achievement of Milestone(s)
1.	Monitoring and Evaluation study for Uttar Pradesh Sodic Land Reclamation Project (Phase-III)	July 2011	May 2016	5.98+S.T	<ul style="list-style-type: none"> Submission of Quarterly Progress Report for January –March 2012 Submission of Half Yearly Reports for the period of October 2011-March 2012 Submission of Quarterly Progress Report for April –June 2012 Submission of Quarterly Progress Report for July –September 2012 Submission of Half Yearly Reports for the period of April 2012-September 2012 Submission of Quarterly Progress Report for October–December 2012 	<ul style="list-style-type: none"> April 2012 April 2012 July 2012 October 2012 October 2012 January 2013
2.	Detailed Survey for Development of Inland Waterways in the State of Orissa	December 2011	December 2012	0.74	<ul style="list-style-type: none"> Completion of Field Surveys Submission of Draft Report 	<ul style="list-style-type: none"> July 2012 Sep. 2012
3.	Design and Supervision Consultancy for Package 2 (Kochi, Thrissur and Kozhikode)	June 2007	July 2012	28.03	Monthly Progress Report	By 10 th of following month
4.	Project Monitoring & Construction Supervision along with Quality Control for Sewerage Project of Jabalpur City under JNNURM, Madhya Pradesh	October 2008	August 2012	4.82	Monthly Progress Report	By 10 th of following month
5.	Operation and Maintenance support for Hwange Power Station (920 MW), Zimbabwe	February 2012	January 2013	19.85	Monthly submission of performance report	15 th of every subsequent month
6.	Construction of 230 kV Thabok-Nabong Transmission Line and associated sub-stations in Laos	March 2011	March 2014	11.87	<ul style="list-style-type: none"> Review and approve the construction drawing submitted by client / EPC contractor Pre-shipment Inspections offered by client/EPC contractor Supervision of construction, erection, testing and commissioning of works executed by EPC contractor 	<ul style="list-style-type: none"> Within 15 days after receiving the drawings from EPC contractor Issuance of concurrence to EDL for dispatch of material/equipment within 7 days after completion of inspection On jobs supervision of works carried out by the EPC contractor
7.	Preparation of strategy paper on Integrated Water Resources Development & Management for Lake Chad Basin	February 2012	November 2012	3.97	Feasibility Report for 3 sites	August 2012
8.	Consultancy services for development / upgradation / maintenance & repairing works of Fisheries Harbours in Gujarat State	February 2010	February 2013	12.13	Establishment of Project Management Units – 5 Nos.	December 2012

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Sl. No	Name of Project	Date of Start	Date of Completion	Value (Rs. in crore)	Milestone(s) to be monitored during 2012-2013 as per agreement with the client	Target Date of Achievement of Milestone(s)
9.	Punatsangchhu-I H.E Project	October, 2008	October, 2016	Actual + 20% approx. 125 crore	<ul style="list-style-type: none"> Preparation of Detailed Engineering Design & Drawings commensurate with targeted physical progress of works for: <ul style="list-style-type: none"> ➤ Upstream Coffor Dam – 70% ➤ Downstream Coffor Dam – 50% ➤ Excavation of right & left bank of Main Concrete Dam (above river) - 80% ➤ Excavation of Desilting Chambers – 50% Preparation of Detailed Engineering Design & Drawings commensurate with targeted physical progress of works for: <ul style="list-style-type: none"> ➤ Heading of HRT – 100% ➤ Benching of HRT – 100% ➤ Concreting of HRT - 35% Preparation of Detailed Engineering Design & Drawings commensurate with targeted physical progress of works for: <ul style="list-style-type: none"> ➤ Excavation of Power House Cavern – 70% ➤ Excavation of Transformer Hall Cavern – 75% ➤ Excavation of D/s Surge Gallery Cavern - 60% ➤ Widening of Pressure Shafts – 70% ➤ Excavation of Surge Shaft – 50% ➤ Excavation of BVC Cavern – 100% 	<p>March, 2013</p> <p>April, 2012</p> <p>November, 2012 March, 2013</p> <p>March, 2013</p>
10.	Punatsangchhu-II H.E Project	July, 2011	February, 2017	Actual + 20% approx. 150 crore	<ul style="list-style-type: none"> Preparation of Detailed Engineering Design & Drawings and timely submission thereof for: <ul style="list-style-type: none"> ➤ Excavation of Highway Tunnel-3% ➤ Adit to Highway Tunnel-18% ➤ Adit to Diversion Tunnel-30% ➤ Open Excavation of Diversion Tunnel Inlet-20% ➤ Diversion Tunnel outlet- portal started ➤ Adit to Desilting Chamber- 7% ➤ Adit to Gate Operating Chamber- Portal started Preparation of Detailed Engineering Design & Drawings and timely submission thereof for: <ul style="list-style-type: none"> ➤ Excavation of Adit-I to HRT- 20% ➤ Excavation of Adit-II to HRT- 30% Preparation of Detailed Engineering Design & Drawings and timely submission thereof for: <ul style="list-style-type: none"> ➤ Portal of Adit to BVC-started ➤ Main Access Tunnel- 4% ➤ Adit to D/s Surge Chamber-7% ➤ Adit to TRT-Portal Started 	<p>January, 2013</p> <p>January, 2013</p> <p>January, 2013</p>

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TEMPLATES FOR CSR REVIEW TABLE 1									
<u>DETAILS OF 5 CHOSEN PROJECTS</u>									
Sl. No.	Name of the Project	Starting Date	Completion Date	Amount Allotted with Year-wise Breakup	Date of Completion of Need Assessment/ Baseline Survey & Name of Agency	Name of Implementing Agency and Date of Appointment	Amount spent on Documentation and Dissemination and Name of Agency Appointed	Name of Monitoring Agency	Brief Details of Evaluation Report (Separate Sheet to be Attached)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1.									
2.									
3.									
4.									
5.									
	TOTAL								

N.B. Copy of Board Minutes in which specific budget of CSR has been passed is to be enclosed. If this is not available, no marks will be awarded. (Clause 5.1 of CSR Guidelines).

ENCLOSURES

- 5 samples of detailed documentation/publicity material/dissemination material to be attached, one for each of the Five projects listed.
- Evaluation reports for Five selected projects to be attached.
- Details of CSR Training imparted to be attached. (To be treated as CSR expenditure)

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TABLE 2			
<u>Format for List of All Projects/Activities Reported to TISS HUB</u>			
Sl. No.	Name of the CSR Project/Activity	Date of Reporting of Details to TISS Database	Date of Acceptance Conveyed by TISS
(1)	(2)	(3)	(4)

TABLE 3		
<u>Details of CSR Expenditure</u>		
Sl.No	Item	Amount in Crores or Percentage
(1)	(2)	(3)
1.	PAT for the year under review	
2.	CSR expenditure	
3.	CSR expenditure as percentage of PAT	3 % of PAT as given in the Draft MoU
4.	CSR expenditure as percentage of minimum prescribed	
5.	Training expenditure on CSR (to be treated as CSR expenditure)	
6.	Unspent Balance amount of CSR Budget rolled over to the following year	
7.	Contribution to CSR HUB as percentage of CSR Budget	

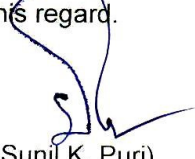
MoU 2012-13
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WAP/FIN/ MOU2012-13/1

March 06, 2012

Self Declaration / Certification by WAPCOS Limited

It is hereby certified that the targets and actual achievements in respect of financial parameters have been worked out as per MoU Guidelines by adopting the norms and definitions laid down in MoU Guidelines for the year 2012-13. In case, any deviation is found at the time of appraisal of performance, DPE is free to evaluate as per audited accounts as per MoU Guidelines. WAPCOS has no right of claim in this regard.


(Sunil K. Puri)
General Manager (Finance)

जल संरक्षण - जीवन संरक्षण
Conserve water-Save life



"हमेशा हिन्दी में पत्र व्यवहार
करके देश का गौरव बढ़ायें"