

REQUEST FOR PROPOSAL

(RFP) FOR INVITING BIDS

FOR

Actuarial valuation of Trade receivables/ Retention money / Security Deposits etc. for providing ECL for the Nine months ending December , 2024

March ,
2025

WAPCOS LIMITED
(A GOVERNMENT OF INDIA UNDERTAKING)

WAPCOS is a Mini Ratna I Public Sector Enterprise providing concept to commissioning services in the field of Water, Power and Infrastructure Sector. The company is having one subsidiary.

We would like to avail professional services for actuarial valuation of Trade receivables/ Retention money / Security Deposits etc. for the Nine months ending December , 2024.

The company has a policy to write off debtors more than 10 years. The actuarial valuation is required to be done in year wise categories over a duration of ten years.

Below is the brief overview of our Company along-with the scope of work for better understanding of the services desired. You are requested to go through the same and quote us accordingly.

A. Brief of the Company

WAPCOS Limited (the Company) is a "MINI RATNA-1" Public Sector Enterprise under the aegis of the Union Ministry of Jal Shakti, Department of Water Resources, Ganga Rejuvenation & River Development, Incorporated on June 26th, 1969 under the Companies Act, 1956; WAPCOS is a technology driven consultancy and Engineering, Procurement and Construction Organization with strong home country and global presence in the field of Water, Power and Infrastructure sectors. Engineering Excellence, Exceptional Workforce and Customer Centric Approach has enabled to deliver projects consistently to clients. WAPCOS has the requisite experience & expertise to undertake Consultancy & EPC projects of any scale and complexity in the sectors of its operation.

B. Applicability of IND AS

WAPCOS LIMITED has been following Ind AS w.e.f. 1.04.2017.

Impairment of Financial Assets

In accordance with Ind AS 109, the Company applies Expected Credit Loss (ECL) model for measurement and recognition of impairment loss for financial assets.

ECL is the difference between all contractual cash flows that are due to the Company in accordance with the contract and all the cash flows that the Company expects to receive. When estimating the cash flows, the Company is required to consider:-

All contractual terms of the financial assets (including prepayment and extension) over the expected life of the assets.

Cash flows from the sale of collateral held or other credit enhancements that are integral to the contractual terms.

Trade Receivables

As a practical expedient the Company has adopted "Simplified approach" using the provision matrix method for recognition of expected loss on trade receivables. The provision matrix is based on historical default rates observed over the expected life of the trade receivables and is adjusted for forward – looking estimates. At every reporting date, the historical default rates are updated and changes in the forward – looking estimates are analysed. Further receivables are segmented for this analysis where the credit risk characteristics of the receivables are similar.

Other Financial Assets

For recognition of impairment loss on other financial assets and risk exposure, the company determines whether there has been a significant increase in the credit risk since initial recognition and if credit risk has increased significantly, impairment loss is provided.

C. Scope of Work for Services

WAPCOS is seeking engagement of eligible actuary or firm of actuary(ies) for carrying out actuarial valuation of Trade receivables/ Retention money / Security Deposits etc. For providing ECL for the Nine months ending December, 2024.

D. Bidding

Offers in two parts are invited

Part – I : Technical bid

The details of actuary/ firm , commercial details etc. are to be provided along with supporting documents in Annexure – I.

Part – II : Financial bid

The price offered for the work is to be submitted in the Annexure – II.

The offers duly signed are to be submitted by Last date of bid submission.

E. Eligibility Criteria

1. The Actuary should be a practicing fellow member of the Institute of Actuaries of India for preceding Ten Financial years from the last day of the preceding month in which the tender is floated. In the case of firms it should be registered with the Institute of Actuaries of India and should have relevant experience of at least Ten years. Authenticated self-attested copies of registration certificate to be submitted.
2. The actuary/Firm must have completed at least one actuary valuation of Expected Credit Loss of Trade receivables/ Retention money / Security Deposits for a PSU during last Seven years (from the last day of the preceding month in which the tender is floated).(Proof of completion of work from client should be attached).

F. Award of Work

The offers from the Actuary / Firms who fulfils the eligibility criteria will be evaluated on the basis of the quoted amount. The lowest of the total amount quoted by the Actuary / Firms will be considered as L1 and may be awarded the assignment.

G. Deliverables

- a. Draft report – Within 5 days from date of award of work
- b. Final report – Within 7 days from date of award of work

Final report shall incorporate all the suggestions/ Comments made by WAPCOS Limited.

However , the time duration for completion of the contract may get extended beyond 7 days depending upon the requirement of the work as may be identified by the company. Successful bidder shall be bound to complete the work as per scope within the awarded contract value & no extra cost to the company.

H. Payment terms :

The full payment shall be made after receipt & acceptance of final report by WAPCOS Limited.

I. Documents

The following documents are required to be attached:

1. Goods & Service tax registration Certificate
2. PAN Card
3. Copy of membership certificate issued from the Institute of Actuaries of India / Firm registration certificate from the Institute of Actuaries of India.
4. Copy of work order and work completion certificate.

J. Arbitration

Any dispute, controversy of claims arising out of or relating to this Agreement or the breach, termination or invalidity thereof, shall be settled through following mechanism:

a. Firstly, the aggrieved party shall write a letter to the other party detailing its grievances and calling upon the other party to amicably resolve the dispute by convening a joint meeting. Accordingly, the parties as per their convenience shall jointly convene the said meeting(s), wherein minutes of the said meeting(s) shall be prepared and countersigned by all the parties. It is mandatory to prepare minutes of meeting(s) and to be countersigned by all the parties, irrespective of the outcome of the said meeting(s).

b. In the event the parties are unable to reach on any settlement in the said meeting(s), then the aggrieved party shall mandatorily resort to pre-litigation mediation mechanism with Delhi High Court Mediation Cell, New Delhi.

c. It is only upon failure of the pre-litigation mediation mechanism with Delhi High Court Mediation Cell, then the aggrieved party shall resort to resolution of disputes through arbitration of a Sole Arbitrator. The appointing authority of Sole Arbitrator is CMD, WAPCOS Limited, to which neither of the parties have any objection nor they shall ever object.

d. Subject to the parties agreeing otherwise, the Arbitration proceedings shall be conducted in accordance with the provisions of the Indian Arbitration and Conciliation Act, 1996 (amended as on date).

e. The place/seat of arbitration shall be Delhi and any award whether interim or final, shall be made, and shall be deemed for all purposes between the parties

to be made, in Delhi. The arbitration procedure shall be conducted in English language and any award or awards shall be rendered in English. The procedural law of the arbitration shall be Indian Law. The award of the arbitrator shall be final and conclusive and binding upon the Parties

f. The Contract and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the laws of India and the Parties submit to sole & exclusive jurisdiction of courts at Delhi.

K. Time for completion of work.

The work should be completed within 07 days from the date of award. However, the time duration for completion of the contract may get extended beyond 7 days depending upon the requirement of the work as may be identified by the company. Successful bidder shall be bound to complete the work as per scope within the awarded contract value & no extra cost to the company.

L. Termination

In case of unsatisfactorily / non adherence to the terms & conditions of the contract, the work can be terminated by WAPCOS Limited at the risk & cost the successful bidder to whom contract has been awarded. The said work may be terminated by giving 07 days' notice. The decision of WAPCOS Ltd. regarding dissatisfaction of services / delay / damages caused by appointed firm shall be final.

M. Law of Land

The contract shall be governed as per laws of India & its jurisdiction shall be Delhi.

N. Other terms and Conditions;

- The detailed signed and stamped valuation report (Financial Asset wise) on providing ECL for the Nine months ending December, 2024 should be submitted to the Company within the 7 days of award of work. However, the time duration for completion of the contract may get extended beyond 7 days depending upon the requirement of the work as may be identified by the company. Successful bidder shall be bound to complete the work as per scope within the awarded contract value & no extra cost to the company.
- The actuarial valuation should be done by considering the all applicable Ind AS.
- Upon Completion / termination of this engagement all the data information, material records, documents copy and other relevant papers available / provided to the firm shall become the sole and absolute property of WAPCOS

Ltd. and shall be returned by the appointed firm to WAPCOS Ltd within 15 days of the completion / termination of the contract.

- The appointed firm will depute a Partner / team of professionals well versed with the subject to attend WAPCOS Ltd whenever required for the above assignment on working days and on Saturday/ Sunday or any other public holiday on need basis. The Firm is solely and exclusively responsible for all the act of its team members.
- Appointed firm shall during the tenure of the Contract and at any time thereafter keep all information relating to the work in full confidence and shall not, unless so authorized in writing by WAPCOS Ltd. divulge or grant access to any information about the work or its results and shall prevent anyone becoming acquainted with either through appointed firm or its personnel or agents. Any monetary penalty / loss levied by any authority due to breach of the above clause will be sole responsibility of the firm.

Thanking You,

(Jainender Kumar)
DCM(Fin)

Annexure – I

S. No.	General Particulars / Details of the Actuary/ Firm	
1.	Name of the Actuary / Firm	
2.	Address of the Actuary / Firm	
3.	Name of the contact person of the firm	
4.	Designation of the contact person	
5.	Contact details of the Actuary / Firm	
	Mobile No.	
	Landline No.	
	Fax No.	
	Email Address	
6.	PAN No. (Attach	
7.	Goods & Service tax registration No. (Attach Copy)	
8.	Membership No. of the Institute of Actuaries of India / Registration No. of the firm with the	
9.	Detail of Similar works carried out (Proof of completion of work from client should be attached)	

Signature with Stamp

Date

Full Name

Address

Mobile Number